



AWARDS CEREMONY

WEDNESDAY 7 JUNE

Saltire Summit Nomination Form

Fife's large and diverse voluntary sector consists of more than 3,000 organisations, run and supported by tens of thousands of volunteers.

The work these organisations and volunteers do has an impact on all communities in Fife, and we all benefit.

We believe that is worth celebrating.

Many organisations and volunteers are doing some truly exceptional work and fully deserve special recognition. We're inviting you to nominate those outstanding volunteers and organisations to receive that recognition and an award at our Awards Ceremony.

Our celebrations this year will be held at The Carnegie Conference Centre in Dunfermline. Those shortlisted for Awards will receive an invitation to the Ceremony, along with the person who nominated them.

Our event is attracting a lot of interest and a healthy amount of sponsorship this year. Partners are keen to join with us, and you, in celebrating our sector and the work we do. The event can only be a success with your support – please nominate your volunteers and those organisations who you think deserve an award.

The Awards Ceremony is reliant upon people making nominations– this form allows you to do just that. Please complete it to the best of your ability and contact us if you need assistance.

Completed nomination forms must be returned by **Thursday 27 April 2017** to Fife Voluntary Action by e-mail: info@fifevoluntaryaction.org.uk

We look forward to receiving your nominations.

SALTIRE SUMMIT NOMINATION FORM

The Saltire Summit Award is for an outstanding contribution to volunteering, and is for young people aged 12-25 who have normally achieved at least their 200 hour Saltire Ascent. They are normally nominated by the organisation they volunteer for or their school, college or university. Saltire Summit Award recipients are chosen by a Summit Panel made up of representatives from schools, colleges and voluntary organisations, as well as Saltire Ambassadors – young volunteers who promote and facilitate the Saltire Awards in Fife.

Please note this award is different to the Young Volunteer Award. Nominees MUST have achieved their 200 hour Saltire Award.

Nominees must fulfil the following criteria:

- Have completed the Saltire Ascent (200 hours volunteering)
- Be aged 12 - 25
- Be resident and volunteering in Fife
- Be nominated by the organisation they volunteer for or their school, college or university. Nominations from friends and family members will not be accepted.

If you wish to nominate more than one volunteer please use a separate nomination form for each.

PERSONAL DETAILS - NOMINEE

Nominee's Name

Organisation Name

Nominee's Address

Postcode

Telephone Number

E-mail

Date of Birth

PERSONAL DETAILS - NOMINATOR

Your Name

Organisation Name

Organisation's Address

Postcode

Telephone Number

E-mail

continued overleaf

For assistance or more information please contact us on **0800 389 6046**

Long Service Award and general Awards nomination forms can be found on our website.

REASONS FOR NOMINATION

Your nomination must give a brief outline of the volunteer's role and what they have achieved through their volunteering, in no more than 500 words. Please highlight what makes them stand out from other volunteers and what makes their contribution exceptional. This could include the difference they have made to your organisation, your service users or the local community. It could also include significant personal development they have achieved through volunteering.

The following things should be considered:

- **Activity:** Briefly describe the nominee's volunteering role
- **Accomplishment:** Explain the impact the nominee has had on the organisation, community and/or service users
- **Effect:** Every volunteer is worthy of recognition. What makes the accomplishments of this nominee more significant than others?

Reasons for nomination

Activity

Accomplishment

Effect

Further evidence - personal testimony

Please use the additional space to further evidence the impact the volunteer has had on a particular individual - using the individual's own words where possible.

Should your nomination be successful, we reserve the right to edit the text provided for the purposes of displaying or reading out on the evening.

Thank you for your nomination

We will be in touch shortly to confirm whether your nomination has been shortlisted.

Please feel free to let other organisations/professionals in your network know about our Awards Ceremony.

Nominations will be accepted from all voluntary and statutory organisations up to and including Thursday 27 April 2017.

By submitting this form electronically you confirm that all information is correct at the time of submission.

