



## Terms and Conditions

<b>Contract type</b>	Fixed term until 31 <sup>st</sup> March 2018 with possible extension if core funding is secured.
<b>Hours</b>	24 hours per week. There is no payment for overtime-time off in lieu is available.
<b>Salary</b>	£17,513.40 per annum pro rata Paid by BACS every four weeks
<b>Holiday entitlement</b>	5 weeks per annum pro rata
<b>Pension Scheme</b>	Safe Space offers a pension scheme contributing 1% which will rise by 1% for two years.
<b>Mileage allowance</b>	£0.45 per mile

### **Pre-Employment Checks**

Any offer of employment is subject to the following being obtained.

- 2 satisfactory references one of which should be your current or most recent employer.
- Proof of stated qualifications
- Evidence of right to work in UK