**Personal Assistant Required**

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| Job Title: | Personal Assistant |
| Job Reference: | SDS/EM/057 |
| Salary or Hourly Rate: | £9:50 p/hr |
| Hours of Work: | **One-hour block introduction visits** after school to begin with and over time building up to **9 hours per week**, weekdays or weekends. The working pattern may be negotiable with the ideal candidate. |
| Location of Work: | Glencraig, Lochore area, Fife. |
| Contract Type: | Permanent |
| PVG | This role requires an enhanced check through PVG (Protecting Vulnerable Groups). |
| Closing date: | **Friday 30 April 2021** |

**Role**

A Personal Assistant is sought to provide support to 10 year old boy with Down’s syndrome, learning disabilities and complex needs. Experience and understanding of supporting individuals with epilepsy and seizure control, would be advantageous.

Supporting him to do activities (social and educational) at home to supporting him to access groups and activities in his community once a trusting relationship is established. Our client enjoys playing with his cars, his toy snail and watching television.

A knowledge of children or be a carer/have childcare experience with special needs adults/children would be an advantage. A caring and nurturing attitude is required. Applicants should be a non-smoker.

For further information and to obtain a copy of the application pack for this post please visit <https://www.sdsoptionsfife.org.uk/employers-adverts.html>

or T: 01592 803280 or email quoting SDS/EM/057 in subject header E: [recruitment@sdsoptionsfife.org.uk](mailto:recruitment@sdsoptionsfife.org.uk)

To apply for this post please submit a copy of your application by **Friday 30 April 2021.**

**Email:** [recruitment@sdsoptionsfife.org.uk](mailto:recruitment@sdsoptionsfife.org.uk)

**Post:** DPHS & SDS Service (Fife), Caledonia House, Pentland Park, Saltire Centre, Glenrothes, KY6 2AQ

**SDS Options Fife is advertising this vacancy on behalf of our client and are not the employer and cannot endorse any applicant and/or employer.**