**Personal Assistant Required**

|  |  |
| --- | --- |
| Job Title: | Personal Assistant |
| Job Reference: | SDS/CE/009 |
| Salary or Hourly Rate: | £9:30 per hour |
| Hours of Work: | As required to cover sickness and holidays |
| Location of Work: | Guardbridge, nr St Andrews |
| Contract Type: | Casual |
| Qualifications Required: | Previous experience of working within the care sector with a previous working knowledge of providing personal care. |
| Essential Requirements | Clean driving licence |
| PVG | This role requires an enhanced check through PVG (Protecting Vulnerable Groups). |
| Closing date: | **Friday 9 April 2021** |

Duties to include assisting a woman with personal care and meal preparation.

Applicants must have a caring attitude, be reliable with a positive and flexible approach to work. They must have experience of working with people with a disability and experience of supporting someone with personal care.

For further information and to obtain a copy of the application pack for this post please visit <https://www.sdsoptionsfife.org.uk/employers-adverts.html>

or T: 01592 803280 or email quoting job reference number in subject header E: [recruitment@sdsoptionsfife.org.uk](mailto:recruitment@sdsoptionsfife.org.uk)

To apply for this post please submit your application form by: **Friday 9 April 2021**

**Email:** [recruitment@sdsoptionsfife.org.uk](mailto:recruitment@sdsoptionsfife.org.uk)

**Post:** SDS Options (Fife), Caledonia House, Pentland Park, Saltire Centre, Glenrothes KY2 6AQ

**SDS Options Fife is advertising this vacancy on behalf of our client and are not the employer and cannot endorse any applicant and/or employer.**