

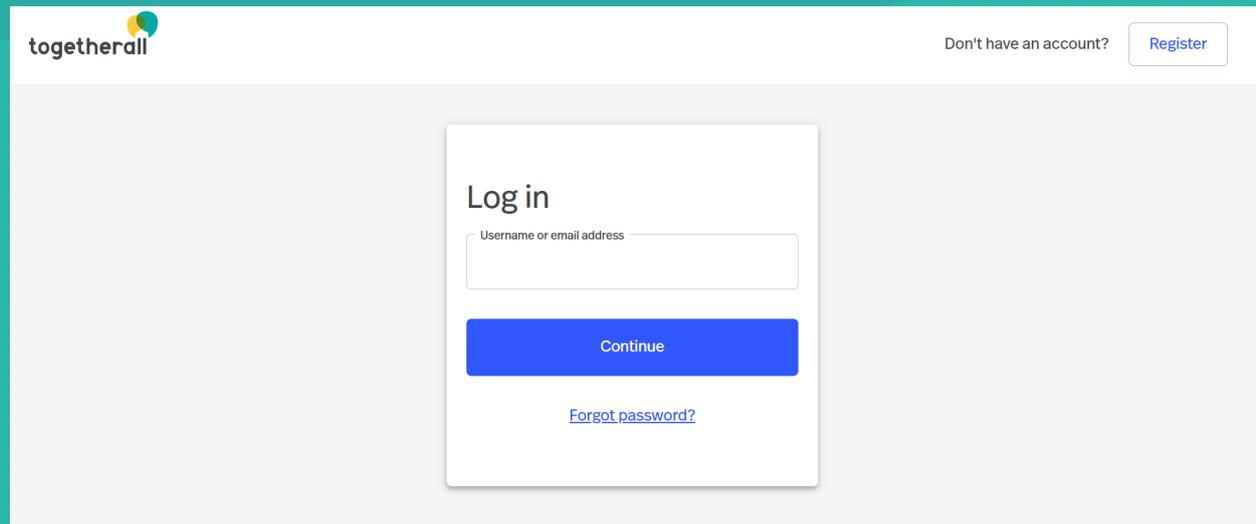


togetherall

Prescribing Togetherall:
Support Network



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Login & Homepage

Go to www.togetherall.com.

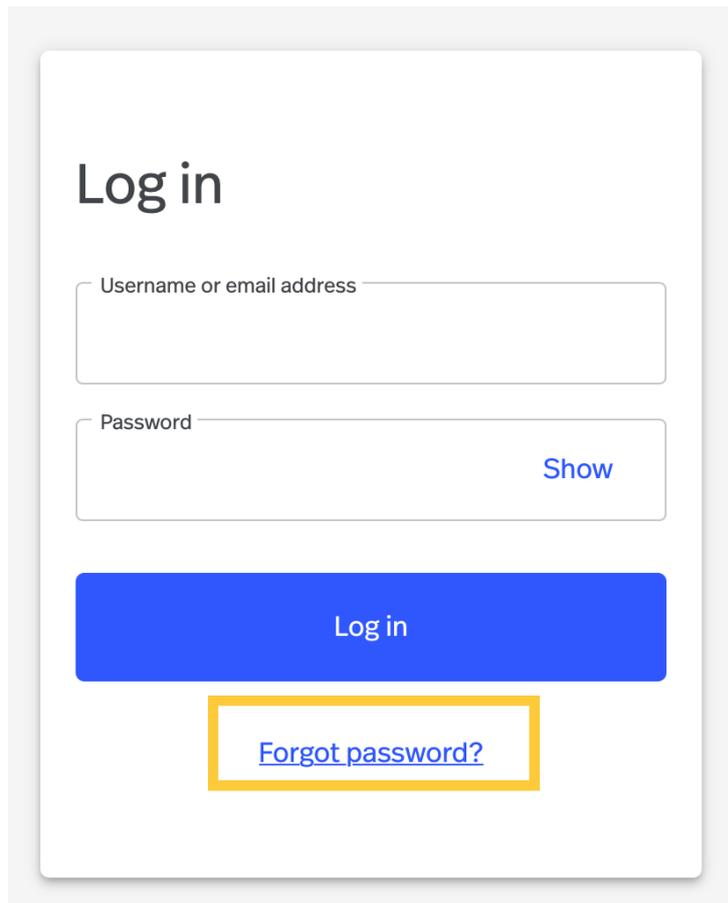
<https://professional.togetherall.com> no longer exists and all Organisation prescribers will access the prescription tool via the main platform. The platform will automatically navigate users to the relevant pages according to your account permissions.

Enter your Togetherall professional account username and the password.

If you do not have a prescriber account, please email: prosupport@togetherall.com who will be able to send you a registration form to create a prescriber account. Registration emails have the subject 'Invitation to join Togetherall'. You may need to check your spam folders. Please follow the link to 'Register Now' to create your user name and password.



Resetting your password



The image shows a login form titled "Log in". It contains two input fields: "Username or email address" and "Password". The "Password" field has a "Show" button next to it. Below the input fields is a blue "Log in" button. At the bottom of the form, there is a yellow-bordered box containing the text "[Forgot password?](#)".

To reset a password:

- Please click the 'forgot password?' function on the sign in page.
- This will send a 'reset password' email to your registered email address, allowing you to change your password.
- Please note: If you do not receive this email, please email prosupport@togetherall.com

Deactivating Users

If you would like to change the account permissions on a prescriber account, or deactivate an account, please email prosupport@togetherall.com and they will be able to assist with your request.

Prescribing Support Network



Prescribing Support Network



[Dashboard](#) [Commissioning Bodies](#) [Practitioners](#) [Prescriptions](#)



Welcome to Togetherall Pro

This is your Dashboard, please let us know if you have any feedback.

The screenshot shows a user interface for a referral agency. At the top left, it says "A Referral Agency" with the email "anemail@email.com". At the top right, there is a "bort" logo and the text "bort Representative". Below this is a "Contracts" section. A contract titled "Support Network (6 Months Access)" is highlighted with a blue border. To the right of this contract title is a blue button labeled "Assign a Licence" which is also highlighted with a yellow border. Below the contract title, there is a table of details:

Commissioning Body	A Commissioning Body
Active	Yes
Contract end	1 January 2021 - 00:00
Permissions	Support Network
<hr/>	
Licences	1
Available Licences	1
Auto-generate	No
<hr/>	
Access (days)	182

- On your landing page you will have your organisations 'contracts'.

Contract: Is a prescription code/ or prescription type e.g Support Network, Live Therapy 6 sessions or Live Therapy 10 sessions.

- Find the Contract that you would like to prescribe e.g "Support Network".
- Select the 'Assign a license' button.

Assign License

Assign Licence

Access details

Commissioning Body	A Commissioning Body
Access to	Support Network
PII Region	Europe
Access length (days)	182
Live Therapy Tokens	0

Reference

Notes

Email address

Phone

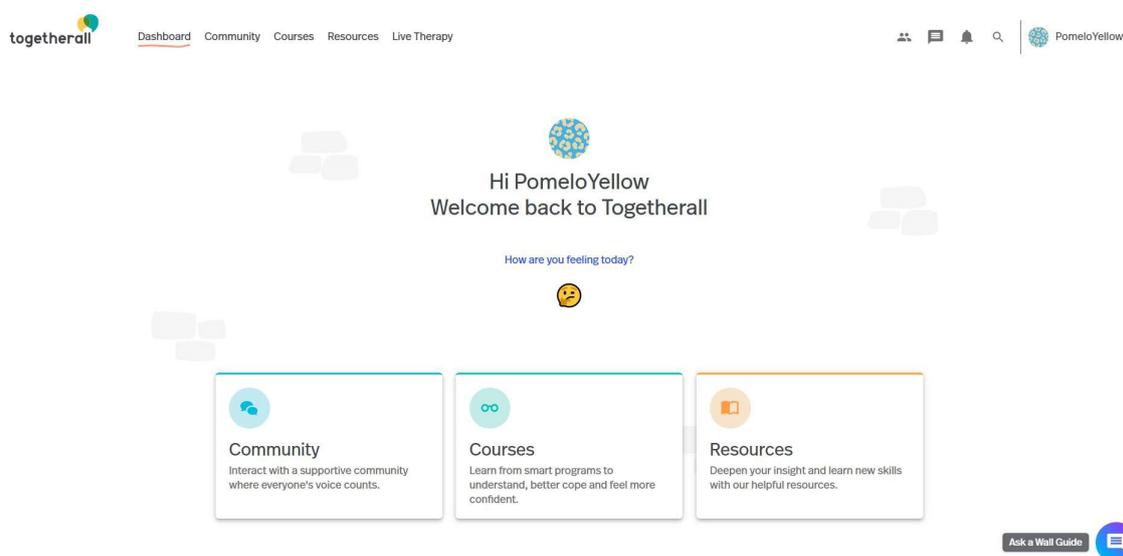
Assign Licence

- **Reference:** Usually NHS/ IAPTus number / Student ID (*required field).
- **Notes:** Populate with any relevant information that maybe useful for your personal records.
- **Email Address:** This is the email address that you would like the prescription email to be sent to (*required field)

Support Network Information

Please Note:

- The Support network consists of The Community (bricks & talkabouts) Resources & Courses.
- After you have prescribed Support Network the patient will automatically receive an email inviting them to join Togetherall.
- Important: Patients will need to register on the Togetherall Support Network within two weeks of being referred, or their place will lapse.
- Patients have 6 months of access to the Support Network, however they can extend their subscription as long as their organisation is within contract with Togetherall.
- Once a patient has joined, mental health professionals (Wall Guides) are online at all times to help new patients explore Togetherall.



(Member view of the Support Network)

Your Prescriptions



Viewing your Prescriptions

The screenshot shows the Togetherall web interface. At the top, the 'togetherall' logo is on the left, and navigation links for 'Dashboard', 'Commissioning Bodies', 'Members', 'Pro Users', 'Practitioners', and 'Prescriptions' are in the center. The 'Prescriptions' link is highlighted with an orange box. On the right, a user profile for 'acvt189' is visible. Below the navigation, there are two tabs: 'My prescriptions' (selected) and 'All prescriptions'. Under 'My prescriptions', there are two search options: 'General search' and 'Search by reference', each with a magnifying glass icon. The main content area is titled 'My Prescriptions' and contains a table with the following columns: 'Sent to', 'Sent on' (with a downward arrow), 'User', 'Activated', 'CB', 'Reference', and 'Details'. The table is currently empty, displaying the message 'Sorry, no matching records found'. At the bottom right of the table area, there is a pagination control showing 'Rows per page: 25' and '0-0 of 0'.

- Click on the 'Prescriptions' tab
- Select My prescriptions, this will detail all the prescriptions you have created on Togetherall within your organisation.

On this page you will be able to view the following:

- The email address the prescription has been sent to.
- The date the prescription was sent.
- The date the prescription was activated.
- 'Reference' details recorded during the prescription process.

Guided Support Prescriptions & Reporting

Please note:

- Guided support (courses) can no longer be directly prescribed to members on Togetherall, this functionality was rarely utilised by practitioners. Togetherall members can freely enroll onto as many courses as they require within the new platform.
- If you require guided support reports or have any specific reporting requirements please contact your account manager or email prosupport@togetherall.com

"Thank you doesn't cover how you've helped me, I feel I've always got a friend that's on hand, whenever I need them"

- Togetherall Member -