**Personal Assistant Required**

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| Job Title: | Personal Assistant |
| Job Reference: | SDS/JM/601 |
| Salary or Hourly Rate: | Wages would be commensurate with experience, starting at £9:30 per hour |
| Hours of Work: | 15 to 20 hours a week, between 1 or 2 people. Flexible with hours but ideally looking for week day afternoons from about 2 to 6pm. Will consider other options. Some respite work may be available in addition. |
| Location of Work: | Dunfermline, based in family home |
| Contract Type: | Permanent |
| Qualifications Required: | Knowledge or experience in using positive behavioural support and experience of working with children and learning disability is advantageous. |
| Essential Requirements | Competent and experienced driver with a clean license |
| PVG | This position is subject to successful references and a PVG Scheme membership check.  |
| Closing date:  | **2 April 2021** |

This role involves being part of a small team on a well established behavioural therapy programme with an 18 year old boy who has autism, a learning disability and epilepsy (well controlled). This position involves speech development, supporting co-ordination exercises, behaviour management, and developing personal care and life skills in and outwith the home. Community access will be a focus once Covid situation allows. In addition, you may be required to prepare some basic food for a specialised diet.

We offer full and ongoing training and have a supportive and friendly working environment.

Applicants should be highly motivated, energetic, confident, kind, caring, good fun, reliable and patient and would embrace the challenge to support and shape a lovely young man with a lot of potential.

For further information please contact jillpazz@btinternet.com

**SDS Options Fife is advertising this vacancy on behalf of our client and are not the employer and cannot endorse any applicant and/or employer.**