

North East Fife Community Food Coordinator Role

We are looking to recruit a Community Food Coordinator to address food insecurity issues in rural North East Fife (NEF) and to help us take our Community Food Network to the next level, by ensuring growth and sustainability of this vital community resource.

Food poverty can be triggered by a crisis in finance or personal circumstances but may also be a long-term experience of not being able to access or have the facilities to prepare a healthy diet. It encompasses both the affordability of food and its availability within local communities. Often people make a choice between buying food and say, keeping their heating on or paying for other items they need. North East Fife is a large rural area an area known for its natural beauty. It is half the land mass of the rest of Fife and the current employment rate is higher than the rest of Fife. This is not the full picture though and many are struggling with the added cost of living in a rural community. The purpose of this post which is for 2 years and across the whole of NEF, is to develop community projects which respond to this need working with local people and existing projects.

A key way we are working with communities is through the Community Centre Network which is a grouping of 6 voluntary run Community Centres across the area. Over the past 24 months they have supported new food banks to set up , developed community fridges and pop-up larders and some have provided regular cooked meals and packed lunches.

The ideal candidate for this post is someone who can demonstrate determination, the ability to establish networks partnerships, and build relationships with local food suppliers/partners. They must be able to think outside of the box, and react well to problem solving in a way that will make the food provision projects sustainable and successful.

If you would like to be part of the team delivering a great service to our community and reducing food waste, please apply.

Job Description

Job Title: North East Fife Community Food Coordinator

Project: Community Food Provision

Reporting to: East Neuk Centre Trust, Anstruther

Location: Across North East Fife

Hours: 36 hrs per week

Duration: 18 months

Salary: £21 193 Per Annum plus travel expenses

Closing Date 3rd September and Interviews 10th September 2021

The Project

The three main pieces of work are community fridges, pop up larders and the provision of community meals. The coordinator will be working with participating community centres and the Fife Council Community Development Team across North East Fife. A key part of the work will be developing the number and variety of food providers donating to these community food offers. There will be an emphasis on working with those with a lived experience of poverty whose experience will shape the provision.

Job requirements

- Knowledge and experience of community food programmes.
- Experience of supporting those who are struggling with the cost of food because they are living on low income.
- Using a community development approach to support local community fridges/food provision to successfully deliver local which promote awareness of, and increased participation.
- Ability to make links with local food growers and suppliers.
- Provide effective support of day-to-day operations for the food provision ensuring it runs in a productive and timely manner.
- Ensuring the food provision projects are run safely, adhering to health and safety requirements.
- Providing support to promote and encourage community food provision.

- To support with the recruitment, development & engagement of volunteers.
- Ability to produce data reports for a variety of stakeholders upon request.

Essential Behaviours, Skills & Knowledge

Applicants must demonstrate:

- A can-do attitude
- Good level of literacy, numeracy, IT and administration skills.
- Understanding of key issues relating to food poverty/insecurity and the environmental impact of food waste.
- Understanding of legislation relating to employment, health and safety and GDPR.
- Competence in food safety management is required for the role – this does not have to be from a commercial setting and some training can be provided.
- The ability to work with minimal supervision and guidance.
- The ability to organise different areas of work and multi-task effectively.
- Applicants must hold a full driving licence as they will be required to drive to other venues as part of their role.

For more information about this post please contact Sheena Watson
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