

<b>HOME CARER</b>				<b>Purpose</b>			
Reference No.	A4133	Type	Generic	Working on a 'one-to-one' basis with people who have a wide range of care needs, in their own homes.			
Service	Older People's Services						
Job Family	Care 3	Grade	FC4				
<b>Task or Responsibility</b> - For this role, there is an expectation that all, or a combination, of the following will be undertaken:				<b>Person Specification: Skills, Knowledge, Qualifications or Experience</b> - Criteria can apply to more than one task or responsibility		<b>E</b>	<b>D</b>
Providing support and personal care for service users and their carers in accordance with an assessed need using professional, sensitive, flexible methods and skills, all in accordance with National Care Standards.				Must hold or be willing to achieve Social Services and Healthcare SCQF level 6 (equivalent to SVQ2) or equivalent, to meet the Scottish Social Services Council (SSSC) registration		✓	
				<i>"When you apply to register with the SSSC and if you do not currently hold the required qualification(s), you can still be granted registration subject to the condition that you <b>must</b> achieve the required qualification within your first period of registration"</i>		✓	
				Ability to provide a regular and effective service (Deliver results – See 'How We Work Matters' Framework)		✓	
Ensuring that the individuality, personal dignity and confidentiality of service users are respected at all times.				Non-judgemental and caring skills (Focus on customers)		✓	
Creating a supportive atmosphere where service users can achieve maximum independence.				Ability to work with minimal supervision		✓	

## Role Profile

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Ensuring that the maintenance of a positive approach to service users' capabilities and upholding the best practices and aims of care in all work settings.	Knowledge of National Care Standards		✓
Pushing and pulling of equipment such as hoists, wheelchairs and bathing chairs is an integral part of the post.	Team working skills (Work together)  Knowledge of Health and Safety  Ability to undertake the physical requirements associated with the job	✓  ✓  ✓	
Assisting service users to get up or go to bed.	Knowledge of following instructions in a safe and responsible manner (Embrace technology and information)	✓	
Preparing breakfasts, teas, light meals and snacks.			
Carrying out limited domestic duties such as vacuuming, laundry.			
Recording service user information factually in individual care plans.			
Supporting service users at times of distress, anxiety and confusion.	Knowledge of issues affecting vulnerable people (Take ownership)	✓	
Undertaking all other duties as required for the role. Duties will be in line with the grade.			

**Additional tasks or responsibilities** – this is a generic role, however this particular job may also require you to undertake the following:

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<b>HOME CARER – NIGHT LINK</b>			
Providing cover across Fife.	Experience of working at night		✓
Driving Council van.	Valid driving licence	✓	
<b>HOME CARER – MOBILE EMERGENCY CARE</b>			
Assisting fallen none injured clients in line with Fife Falls guideline.			
Driving a Council vehicle.	Valid driving licence	✓	

## Type of Protection of Vulnerable Groups Scheme (PVG Scheme) or Disclosure Check required

**Before confirming appointment:** You may be required to obtain PVG scheme membership or a Disclosure check. Please refer to the job advert for clarification of the specific requirement.

### Additional Information – the following information is available:

- Skills Framework (if applicable)
- **How** we work matters

### Expected Behaviours – It is essential that you display the following behaviours as they are expected of all our employees:

- Take Ownership
- Focus on Customers
- Work Together
- Embrace Technology & Information
- Deliver Results