

Personal Assistants required

Job Title:	1 Personal Assistant, 1 Relief PA Worker – Markinch 1 Personal Assistant, 1 Relief PA Worker – St Monans Job-share considered
Job Reference:	SDS/CS/065
Salary or Hourly Rate:	£9.50 per hour
Contract type:	Permanent
Hours of Work:	The staff team will be Personal Assistant (job-share considered) and Relief PA worker at Markinch and St Monans. 20.5.hours per week/7 days a week, dedicated to Personal care tasks to be worked flexibly Monday to Sun. Hours may vary. 7/7.30am – 1hr 12/1pm – 30 mins 5/5.30 – 45 mins 7/7.30pm – 45 mins NB Flexibility required as may be necessary to accommodate emergency situations. Hours may vary according to activities and health conditions.
Location of Work:	The client divides his time between Markinch 3 weeks of the month & starting w/b Sun 15 th Aug for 1 week of the month on a rotation at St Monans. Flexibility is required.
Experience Required:	Previous experience of working within a support and care background and with disabled people with particular experience in mental health with emotional and behaviour management is essential.
Useful Qualifications:	A full clean driving licence is essential. Driver preferred. Applicants are advised that duties will be carried out in a non-smoking environment.
Additional information:	This role requires an enhanced check through PVG (Protecting Vulnerable Groups)
Closing date	Monday 16 August 2021

About Me

I am a 51 year old man who uses an electric mobility scooter outdoors. Your role will be to provide personal care, supervise showering, assist with personal hygiene, preparing meals and beverages. Accompanying to day-to-day activities and medical appointments. I like interaction with others, and good conversation. I have a keen interest in films and TV programmes. I am new to the area and looking forward to exploring and enjoying local amenities and acquiring new interests.

Flexibility is required. Confidentiality and respect for my privacy and daily routine is of importance to me. Experience in mental health conditions is essential. A Non-smoker and car driver preferred.

For further information and to obtain a copy of the application pack for this post please visit <https://www.sdsoptionsfife.org.uk/employers-adverts.html>

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or T: 01592 803280 or email quoting job reference number SDS/CS/065 in subject header E: recruitment@sdsoptionsfife.org.uk

To apply for this post please submit a copy of your application form by **Monday 16 August 2021**

Email: recruitment@sdsoptionsfife.org.uk

Post: SDS Options (Fife), DPHS Fife, Caledonia House, Pentland Park, Saltire Centre, Glenrothes, Fife, KY6 2AQ

SDS Options Fife is advertising this vacancy on behalf of our client and are not the employer and cannot endorse any applicant and/or employer.