

# 7 Minute Briefing – Child Protection Planning Meetings – Changes to Language and Reviewing Timescales

## What's Coming Next – Child Protection Planning Meetings and IRDs

In time an IRD must be raised for any child or unborn baby before moving to a CPPM. As described, the first phase of this new approach is implementing IRD for unborn babies from 25<sup>th</sup> September 2023.

An IRD is a process to ensure multi-agency sharing of information to inform the decision-making, an outcome of an IRD could be a CPPM.

Further information will be communicated prior to the next phase of the changes to IRD being implemented.

## Child Protection Planning Meetings – Change of language

Child Protection Case Conferences will now be referred to as Child Protection Planning Meetings (CPPM).

This term plainly describes the purpose of the meeting for families.

This change will come into effect from 2<sup>nd</sup> October 2023.

## Representation and notice for Child Protection Planning Meetings

A CPPM must include representation from social work, police and health, as well as any other agencies currently working with the child and their family, including education.

The child and relevant family members should be invited and supported to attend the meeting.

Where possible, a minimum notice of 5 working days should be given to all participants when convening a CPPM.

## Guidance on Child Protection Planning Meetings

For further guidance on CPPMs refer to page 116 – 126 of the [National Guidance for Child Protection in Scotland](#)

Speak to your line manager /child protection co-ordinator/advisor/officer if you need further advice or support.

## Administration of Child Protection Planning Meetings

If a child's name is placed on Fife's Child Protection Register, the Child Protection Plan, including the minute should be circulated to all participants of the CPPM within 5 working days.

The CPPM will agree a Core Group of staff responsible for implementing and monitoring the Child Protection Plan

Attendance at all Core Group meetings must be prioritised, and written updates submitted in advance of the Core Group meeting.

All reports to be shared with the child, where appropriate, and family in advance of any meeting.

## Pre-birth Child Protection Planning Meetings

As of 25<sup>th</sup> September 2023, we will see IRDs for Pre-Birth. The IRD meeting will consider and agree if a CPPM is necessary.

The first review date will be within three months of the Pre-birth CPPM.

Subsequent reviews will be 6 monthly once the child has been born and the plan has been agreed.

Refer to the 7-Minute Briefing – New Pre-birth IRD Process.

## Timescales for Child Protection Planning Meetings

A CPPM should follow within 28 calendar days of the concern (IRD) being raised.

When a child's name is placed on Fife's Child Protection Register, the first Core Group meeting should now be held within 15 working days of the initial meeting with regular meetings thereafter, usually 4-weekly.

The first CPPM review meeting is to be held within 6 months of the initial meeting, however earlier if any significant changes in the child's circumstances.



# Recommendations, Learning and Actions

## Next Steps

Some practitioners may be asked to work with their colleagues to consider the 7-minute briefing and follow through the tasks enclosed within the below Microsoft Form. Your own service will specifically request this, if required.

[CLICK HERE TO PROVIDE YOUR RESPONSE](#)