

Timeline for Community Mental Health and Wellbeing Supports and Services Framework – Commissioning Processes

Funding for Third Sector partnership services to support the introduction of this framework will be in two phases:

- Phase One: Initial Funding of £260 000 for services during the period of April 2021 to end of October 2021
- Phase Two: Recurring Grant Funding for two-year period from November 2021 to end of October 2023 (Service requirements and associated funding to be determined)

Phase One (Initial Funding) April 2021 – end of October 2021

Process	Details	Deadline
Draft Services Briefs prepared <ul style="list-style-type: none"> • Additional questions (if any). • Evaluation Criteria • Agree arrangements for promotion to organisations 	Outline at E and CS Commissioned Services Group Meeting 24.2.21	24 th February 2021
Invitation to all interested organisations to apply for grant funding	All process and timeline information issued	1 st March 2021
Submission of expressions of interest/completed applications	Application received electronically to jill.smith-bs@fife.gov.uk	12:00 Noon 19 th March 2021
Scoring of service application forms received	Panel to meet to score and agree successful bidders	23 rd March 2021
Communications with Bidders	Issue of Notice of successful and unsuccessful bids Invitation to Services to meet to discuss brief and initial steps	29 th March 2021
Commencement of Service	Liaison between Framework Lead Group and Service Provider/s, in collaboration with Framework Lead Officer	12 th April 2021

Phase Two: Recurring Grant Funding for two-year period from November 2021 to end of October 2023 (Service requirements and associated funding to be determined)

Process	Details	Deadline
<p>Lead Group to scope out needs and potential approaches to delivering Fife Plan, to include formation of third sector commissioned service grant briefs</p> <ul style="list-style-type: none"> • Evaluation Criteria • Agree arrangements for promotion to organisations 	Ongoing liaison with Fife HSCP commissioning group and its lead officer through this process	March to July 2021
Services Briefs finalised	Promotion of invitation for bids	Beginning of August 2021
Invitation to all interested organisations to apply for grant funding	All process and timeline information issued	Beginning of August 2021
Submission of expressions of interest/completed applications	Application received electronically by SW Contracts	Third week in August 2021, Date to be confirmed
Scoring of service application forms received	Panel to meet to score and agree short leet bidders	End of Third Week in August 2021, Date to be confirmed
Short Leet Meetings	Panel meeting with presentation from bidders followed by discussion and then questions prepared by Scoring Panel	Last week in August 2021
Communications with Bidders	<p>Issue of Notice of successful and unsuccessful bids</p> <p>Invitation to Services to meet to discuss brief and initial steps</p>	1.9.21
Commencement of Service/s	Liaison between Framework Lead Group and Service Provider/s, in collaboration with Framework Lead Officer	By 1 st November 2021