**CONSENT form**

* ***TO TAKE PART IN A CHILDREN IN SCOTLAND PROJECT***
* ***retain personal data provided on this form***

**Name of project: Young Co-Convenor of Cross Party Group on Children and Young People**

**Date:**

|  |  |
| --- | --- |
| **Your name** |  |
| **Your phone number** |  |
| **Your date of birth** |  |

**After you have read the information sheet, please tick the boxes (double click on the box if you’re on a computer) to show that you understand and would like to take part.**

**Please be aware that that you can update us at any point if your information changes.**

**If you are under 16, we also need your parent/carer to consent to your participation and if you are under 13 we will need your parent/carer to consent to Children in Scotland keeping this information.**

**Taking part**

|  |  |
| --- | --- |
| I have read and understood the information sheet and would like to take part in **Young Co-Convenor of Cross Party Group on Children and Young People** | Yes  No |
| I understand I can stop taking part at any time if I want to | Yes  No |

**Photos and Voices**

|  |  |
| --- | --- |
| I am happy for what I tell Children in Scotland to be shared. This may include the Children in Scotland website, social media (for example Twitter), in guides, reports or leaflets or at Children in Scotland events, training or promotion work. If you don’t give us permission to use your name, we won’t. | Yes  No |
| I am happy for what I tell Children in Scotland to be shared with other partners, like the media (newspapers etc). If you don’t give us permission to use your name, we won’t. | Yes  No |
| I am happy for photographs and visual images of me taken during the project to be used by Children in Scotland in reports, websites and social media | Yes  No |

**What if I change my mind?**

Every young person has the right to easily edit and delete all content they create. If you see your photo or something you said somewhere that you don’t like, we will try to get it removed for you. Here’s how you can get in touch: [beheard@childreninscotland.org.uk](mailto:beheard@childreninscotland.org.uk)

**My Name**

|  |  |
| --- | --- |
| I am happy to be identified by my first name as someone who takes part in **Young Co-Convenor of Cross Party Group on Children and Young People** | Yes  No |

*(You can still take part in the project even if you don’t want us to tell people your name)*

**We want to make sure that you feel welcome and comfortable to take part**

|  |  |
| --- | --- |
| Do you have any allergies we should know about? Yes  No | Details: |
| Do you have any additional support needs you’d like us to know about (physical or learning disability, mental health issues, low confidence, difficulties with communication, things you find it hard to talk about)?  Yes  No | Details: |
| Is there anything extra we can do to make sure that you can come along and participate fully? Yes  No | Details: |
| Are you taking any medication we should know about? Yes  No | Details: |
| Do you have any dietary requirements?  Yes  No | Details: |
| If you practice a religion, please tell us if there’s anything connected to taking part in the event that we should know about: | Details: |

**IN THE EVENT OF EMERGENCY**

|  |  |
| --- | --- |
| **Emergency contacts (please provide two)** | |
| Name 1:  Relationship to you:  Phone number: | Name 2:  Relationship to you:  Phone number: |
| In the event of emergency, do you agree that you can receive hospital or dental treatment, including an anaesthetic?  Yes  No | Details: |

**CONSENT *– Please complete sections a and b***

1. ***TO TAKE PART IN A CHILDREN IN SCOTLAND PROJECT***

|  |  |
| --- | --- |
| **My Consent to participate in the project** | **Un Under 16?**  **Parent/Carer Consent to participate in the project** |
| Name: | Parent/carer name: |
| Signature: | Relationship to young person: |
| Date: | Signature: |
|  | Date: |

1. ***for children in scotland to keep the personal information provided on this form***

|  |  |
| --- | --- |
| **My Consent for Children in Scotland**  **to keep my information** | **Under 13? Parent/Carer Consent for**  **Children in Scotland to keep my information** |
| Name: | Parent/carer name: |
| Signature: | Signature: |
| Date: | Date: |

**How long will Children in Scotland hold my personal information for?**

Children in Scotland will keep this information for 6 months after you have stopped being involved in the project. We will keep your information safe and will never share it with anyone who wasn’t involved in the project.

**What if I don’t want Children in Scotland to hold my information anymore?**

That is absolutely fine! If you change your mind at any point you can contact Chris Ross, [cross@childreninscotland.org.uk](mailto:cross@childreninscotland.org.uk) or [dataprotection@childreninscotland.org.uk](mailto:dataprotection@childreninscotland.org.uk) and we will remove your information permanently.

You can find out more about your data protection rights and how to use these in [our privacy policy, here](https://childreninscotland.org.uk/privacy-policy/). (You might need an adult to help you read through this)

**Who can I contact if I have questions?**

If you (or your parent/carer) want to know a bit more about why we need to keep this information you can contact Chris Ross, [cross@childreninscotland.org.uk](mailto:cross@childreninscotland.org.uk)